

**BOARD FOR GEOLOGISTS AND GEOPHYSICISTS**

2535 CAPITOL OAKS DRIVE, SUITE 300A, SACRAMENTO, CA 95833-2926

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E-mail: [geology@dca.ca.gov](mailto:geology@dca.ca.gov)Website: [www.geology.ca.gov](http://www.geology.ca.gov)**November 12, 2004****BOARD MEETING****Board for Geologists and Geophysicists****2535 Capitol Oaks Drive****Third Floor Conference Room****Sacramento, CA 95833-2926****Telephone (916) 263-2113****Approximate Time****9:30** 1. Call meeting to order (Copelan) (Action)**9:31** 2. Roll call to establish quorum (Copelan) (Action)**9:33** 3. Public comment on non-agenda items

This time is scheduled to provide the public with an opportunity to speak on non-agenda items. While the Board cannot take action at this time on non-agenda items, it can decide to place an item on the agenda for a future meeting. (If you wish to speak on a specific agenda item, please fill out a card provided for this purpose at the sign-in table and hand it to a member of staff, preferably prior to the meeting. Those wishing to speak on particular agenda items may do so when they are heard by the Board. The Board reserves the right to solicit additional public comment if the need arises for a particular agenda item.)

**9:43** 4. Approval of the minutes of the September 24, 2004 Board meeting (Copelan) (Action)**PUBLIC HEARING****9:45** 5. **Adjourn Meeting to Convene Public Hearing to:**

- amend section 3005, Title 16, Division 29, California Code of Regulations, concerning Fees (Copelan) (Possible action)

**10:15** 6. **Reconvene Board Meeting** (Copelan) (Action)**10:16** 7. Status Report on the Registered Geophysicist Occupational Analysis (Montez) (Possible action)**10:30** 8. Technical Advisory Committee report (Sawyer) (Possible action)

- Forest practice issues involving the practice of geology
- Other issues from October 29, 2004 TAC meeting

**11:00** 9. Legislative Committee Report (Sweeney) (Possible action)

- Sunset Review Hearings Schedule (December 7-9, 2004) (tentative)

**11:10** 10. Consideration of letter to federal EPA on proposed CERCLA Rule Change (40 CFR

*The Mission of the Board for Geologists and Geophysicists is to Continuously Enhance the Quality, Significance and Availability of Geological and Geophysical Services Offered to the People of California*

Part 312 – Standards and Practices for All Appropriate Inquiries [relates to environmental professionals]) (Copelan) (Possible action)

- 11:25** 11. Report on the Association of State Boards of Geology (ASBOG) Annual Meeting in Boise, Idaho (Sweeney) (Possible action)
- 11:45** 12. Examination Committee report (Sweeney) (Possible action)  
a. Report on preparations for March 4, 2005 Licensing Examinations
- 1:15** 13. Report on proposed new regulations (Sweeney) (Possible action)  
a. Complaint Disclosure Policy  
b. Increase in Cite and Fine penalties
- 1:30** 14. Executive Officer's report (Sweeney) (Possible action)  
a. Budget report (DCA Budget Office)  
b. Enforcement report (Enforcement Manager George Dunfield)  
c. Introduction of new staff member, DeLesa Swanigan  
d. Other informational items
- 2:00** 15. Legal report (Duke) (Possible action)

#### **CLOSED SESSION**

**[Pursuant to Government Code §§ 11126(a) and (b) 11126(c)(1), 11126(c)(3) and 11126(e)(1)]**

- 2:10** 16. Discussion of personnel matters, examination procedures and results, and pending litigation (as needed) (Copelan) (Possible action)

#### **OPEN SESSION**

- 2:25** 17. Report on results of Closed Session (Copelan) (Possible action)
- 2:30** 18. Election of Officers and Selection of Committee Members (Copelan) (Possible action)
- 2:45** 19. Establish meeting calendar for 2005 (Board President) (Possible action)
- 3:05** 20. Announcements (Board President) (Possible action)
- 3:15** 21. Adjourn meeting (Board President) (Action)

**Lunch Breaks from 12:00 Noon to 1:15 P.M. (approximate)**

## **Mission**

### **Board for Geologists and Geophysicists**

The mission of the Board for Geologists and Geophysicists (Board) is to continuously enhance the quality, value and availability of geological and geophysical services offered to the people of California. The Board was established in 1969 and is part of the Department of Consumer Affairs. As a semiautonomous regulatory agency, the Board sets its own policies, procedures, rules and regulations and operates under the administrative oversight of the Department of Consumer Affairs. The Board is responsible for enforcing the provisions of the Geologist and Geophysicist Act and its regulations (Bus. & Prof. Code sec. 7800 et seq.; Title 16 Calif. Code of Regs. Sec. 3000 et seq.). The Board carries out its responsibilities through examination, licensure and regulation to ensure that geologists and geophysicists are licensed to practice within the standards of the professions.

### **Public Meetings**

The Board regularly holds public meetings to obtain testimony and information from concerned and affected parties and to make decisions after considering the recommendations made by Board Members, Committee Members or by the Executive Officer. The Board will vote only on matters listed on the agenda. Agenda items are numbered for identification purposes only and will not necessarily be considered in the order listed. The Board may also give direction to the Executive Officer on any matter discussed during the meeting.

The Board's meetings are governed by the Bagley-Keene Open Meeting Act. The Board is required to (1) publish an agenda at least ten (10) days in advance of any meeting, (2) describe in the agenda specific items to be transacted or discussed, and (3) refuse to add an item to the agenda without an amended notice that is published ten (10) days prior to the meeting. In addition, the Bagley-Keene Open Meeting Act includes other specific provisions about how meetings are to be announced and conducted.

Board meetings are open to the public and are held in barrier free facilities in accordance with the Americans with Disabilities Act. For additional information, requests, or assistance with any provisions of the Act, please contact the Board Office.

Information regarding Board meetings may be obtained by calling the Board office at (916) 263-2113. Copies of approved minutes may be obtained by writing the Board office at 2535 Capitol Oaks Drive, Suite 300A, Sacramento, CA 95833.

### **Conduct of Meeting**

If you would like to comment on an item scheduled or to speak during the public comment period, please fill out a "Request to Speak" form and give it to a staff member. Each speaker is limited to a maximum of three minutes. The Chairperson may also set time limits for each speaker at the beginning of a public hearing. You are encouraged to submit written comments and detailed information to the staff. The comments will be distributed to the Board members. Other material presented to the Board, as part of testimony (e.g., photographs, slides, charts, maps, diagrams, etc.) will be made part of the record and must be left with the Executive Officer. Photographs or slides of large exhibits are acceptable. All Board files, exhibits, and agenda material pertaining to items on the agenda will be made part of the record.

**DO NOT DISCUSS ENFORCEMENT CASES WITH BOARD MEMBERS AT ANY TIME, INCLUDING BEFORE, DURING, OR AFTER A BOARD OR COMMITTEE MEETING BY EITHER WRITTEN, ORAL, ELECTRONIC OR ANY OTHER MEANS OF COMMUNICATION.**

**AUDIBLE ALARMS IN PAGERS, CELL PHONES, PALM PILOTS OR OTHER ELECTRONIC DEVICES DURING BOARD AND COMMITTEE MEETINGS ARE TO BE TURNED OFF. YOU WILL BE ASKED TO LEAVE THE MEETING IF YOUR DEVICE PRODUCES AN AUDIBLE SIGNAL DURING THE MEETING.**

**Board meetings are open to the public and are held in barrier-free facilities in accordance with the Americans with Disabilities Act. Noted times are approximate and may change. For further information, please contact:**

**Paul Sweeney, Executive Officer  
2535 Capitol Oaks Drive, Suite 300A  
Sacramento, CA 95833-2926  
(916) 263-2113**